

Ref. No: 522  
From: Public  
Date: 28/03/23  
Subject: Training of clinical staff

## REQUEST & RESPONSE

This request relates specifically to the training (if any) that the Trust provides to its clinical staff, for example nurses, in how to correctly use medical devices.

**Medical Device = A medical device is any device intended to be used for medical purposes. For the purposes of this query, examples such as Anaesthetic machine, patient monitor, Infusion device, ECG Machine, defibrillator, thermometers, etc.**

**1. Do employees at the Trust undertake clinical end user training for medical devices?**

Yes

**2. Which departments or employee titles are required to undertake medical device end user training?**

All clinical departments.

**3. How is the training provided?**

Training is provided via a combination of online e-learning, in-person training, cascade training (i.e. shadowing) and key trainers.

**4. Who provides / produces the training?**

- **Manufacturers** – It is written into their purchasing contract that they provide training for the life of the device purchased.
- **Someone directly employed by the Trust** – Medical Devices Safety Officer (MDSO) facilitates training and liaises with companies to ensure training is provided and staff attend.
- **A third party** - All contracts purchasing medical devices include training by the company for the life of the device.

- **Other** – Train the Trainer programmes ensure key trainers cascade training to new clinical staff and update existing clinical staff in their areas of practice.

**5. What types of medical devices are subject to such end user training?**

All medical devices in the Trust are subject to end user training based on the Asset Register updated by the Head of Medical Engineering who works closely with the Medical Devices Safety Officer.

**6. If the training is online/e-learning, what Learning Management System (LMS) does the Trust use for employee training? Examples: Moodle, Totara, Mindflash, Google Classroom.**

Moodle

**7. If you do use Learning Management Software, does it enable managers to see whether their staff are up to date with training?**

Yes

**8. Is annual recertification of competence managed manually, or does your Learning Management System automatically send reminders and allocate the appropriate courses to users?**

- Recertification of competence is 3 yearly.
- Reports are sent to all clinical areas monthly and managed locally with overview from the Medical Devices Safety Officer (MDSO).
- A network of key trainers is managed by the MDSO who facilitates training and tracks compliance.

**9. How much funding has the Trust allocated to e-Learning in the past year?**

N/A