Ref. No:	061030522
From:	Press
Date:	03/05/22
Subject:	Hybrid/blended/agile/smarter working

REQUEST & RESPONSE

Under the terms of the Freedom of Information Act 2000, please provide me with full details of any policy your trust in place that means some clerical or managerial staff are able to work from home for at least some of the time.

These may be known internally as hybrid, blended, agile or smarter working arrangements. Examples can be found here https://www.rdash.nhs.uk/publications/agile-working-policy/#:~:text=The%20purpose%20of%20this%20policy,are%20relevant%20to%20agile%20working and here https://www.shsc.nhs.uk/sites/default/files/2021-11/Agile%20Working%20Policy%20%28HR%20053%20V1%20October%202021%29.pdf

Regarding your trust, please can you:

1. Send me a full copy of your current policy on this issue

See attached our Agile Working Guidance and Flexible Working Policy.
Note that the latest version of the Flexible Working Policy is being ratified.

2. Let me know how many of your staff are currently approved for hybrid working - ie they do not have to be in the office every day. If you are able to say what department they are in that would be ideal ie 10 from communications, 5 directors/heads of service etc

This information is not collated. All employees in roles which are suitable for agile working may work with their line manager to agree the agile working arrangements where possible. Please see page 8 of the Agile Working Guidance for more information.

3. If it is not included in the policy, please let me know if there is an expected proportion of time that these staff must spend in the office each week or month

There is currently no blanket rule on this. The proportion of time will depend on the service provision and requirements.