

Ref. No: 346221021
From: Commercial
Date: 22/10/21
Subject: Chemo units Staffing

REQUEST & RESPONSE

Please note the questionnaire refers only to day patient chemotherapy units treating **ADULTS with cancer**. Please exclude answers for any units only treating children or non-cancer conditions.

1) Does your trust host one or more day patient chemotherapy unit (s)?

Yes

If *No*, please return the questionnaire at this stage – no further questions need to be answered.

If *Yes*, how many day patient chemotherapy units does your trust host, and on how many sites?

- i) Number of day patient chemotherapy units = 1
- ii) Number of different hospital sites within the trust that provide day patient chemotherapy = 1

For each separate chemotherapy unit (service), please answer the following questions about the **CURRENT** situation at your Trust (*please copy the template in order to respond for each unit separately*):

2. For each chemotherapy unit please indicate the following:

Question	Response (<i>Insert Unit Name Here</i>) <u> </u> Lilac centre <u> </u>		
a) Is it a static or mobile unit? (<i>delete as appropriate</i>)	<i>Static</i>		
b) How many treatment chairs are there in the unit? (<i>insert number</i>)	<u> </u> 24 with additional 4 <u> </u> chairs		
c) What are the opening hours of the unit for patients (<i>insert NA if not applicable</i>)?	<i>Day of week</i>	<i>Opening time</i>	<i>Closing time</i>

	<table border="1"> <tr><td>Mon</td><td>08:00</td><td>08:00</td></tr> <tr><td>Tue</td><td>08:00</td><td>08:00</td></tr> <tr><td>Wed</td><td>08:00</td><td>08:00</td></tr> <tr><td>Thur</td><td>08:00</td><td>08:00</td></tr> <tr><td>Fri</td><td>08:00</td><td>08:00</td></tr> <tr><td>Sat</td><td>NA</td><td>NA</td></tr> <tr><td>Sun</td><td>NA</td><td>NA</td></tr> <tr><td>Comments about variabilities (e.g. bank holidays)</td><td colspan="2">Closed most bank holidays and weekends</td></tr> </table>	Mon	08:00	08:00	Tue	08:00	08:00	Wed	08:00	08:00	Thur	08:00	08:00	Fri	08:00	08:00	Sat	NA	NA	Sun	NA	NA	Comments about variabilities (e.g. bank holidays)	Closed most bank holidays and weekends													
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d) How many registered nurses are rostered to be on duty each day? (insert target number of staff per shift- fill in as appropriate for unit's shift pattern)	<table border="1"> <thead> <tr> <th>Day of week</th> <th>AM</th> <th>PM</th> <th>Other shift</th> </tr> </thead> <tbody> <tr><td>Mon</td><td>5</td><td>5</td><td>1</td></tr> <tr><td>Tue</td><td>5</td><td>5</td><td>1</td></tr> <tr><td>Wed</td><td>5</td><td>5</td><td>1</td></tr> <tr><td>Thur</td><td>5</td><td>5</td><td>1</td></tr> <tr><td>Fri</td><td>5</td><td>5</td><td>1</td></tr> <tr><td>Sat</td><td>0</td><td>0</td><td>0</td></tr> <tr><td>Mon</td><td>0</td><td>0</td><td>0</td></tr> <tr><td>Comments about variabilities (e.g. bank holidays) or shifts</td><td colspan="3"></td></tr> </tbody> </table>	Day of week	AM	PM	Other shift	Mon	5	5	1	Tue	5	5	1	Wed	5	5	1	Thur	5	5	1	Fri	5	5	1	Sat	0	0	0	Mon	0	0	0	Comments about variabilities (e.g. bank holidays) or shifts			
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e) How many Clinical Support Workers are rostered to be on duty each day? (insert target number of staff- fill in as appropriate for unit's shift pattern)	<table border="1"> <thead> <tr> <th>Day of week</th> <th>AM</th> <th>PM</th> <th>Other shift</th> </tr> </thead> <tbody> <tr><td>Mon</td><td>2</td><td>2</td><td></td></tr> <tr><td>Tue</td><td>2</td><td>2</td><td></td></tr> <tr><td>Wed</td><td>2</td><td>2</td><td></td></tr> <tr><td>Thur</td><td>2</td><td>2</td><td></td></tr> <tr><td>Fri</td><td>2</td><td>2</td><td></td></tr> <tr><td>Sat</td><td>0</td><td>0</td><td></td></tr> <tr><td>Mon</td><td>0</td><td>0</td><td></td></tr> <tr><td>Comments about variabilities (e.g. bank holidays) or shifts</td><td colspan="3"></td></tr> </tbody> </table>	Day of week	AM	PM	Other shift	Mon	2	2		Tue	2	2		Wed	2	2		Thur	2	2		Fri	2	2		Sat	0	0		Mon	0	0		Comments about variabilities (e.g. bank holidays) or shifts			
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f) How many patients have received SACT (chemotherapy and biological therapy) in the 12 month period to 31 st August 2021?	<p style="text-align: center;">__7162__</p>																																				

3. For each chemotherapy unit, how many Whole Time Equivalent (WTE) members of staff are currently employed SPECIFICALLY in the chemotherapy unit in the following roles (*please exclude any vacant positions from the number of WTE but include the number in vacancies column*)?

Staff type	Band	Number of WTE (<i>insert number below</i>)	Vacancies (<i>insert number below</i>)
Registered nursing	5	7.2	1
	6	4.8	
	7	1	
	8a – 8d		
	Nurse consultant		
	Other		
Registered nursing associate	4	1	
Clinical support staff	2		1
	3	3.2	
	4		
	Other __Scheduling/Clerical__	2.6	