

Ref. No: 053300421  
From: Public  
Date: 30/04/21  
Subject: Freedom of Information request

## REQUEST

Broken down into each of the past five financial years (or as far back as your information goes), please can you provide the below information in relation to Freedom of Information requests. For ease I have provided a table that can be used to respond to.

### FOI Requests and Table

	2016/17	2017/18	2018/19	2019/20	2020/21
Broken down per financial year how many FOI requests have you received?					
Of which, broken down per financial year how many FOI requests have you refused by applying exemptions?					
Broken down per financial year how many FOI requests have you responded to within time?					
Broken down per financial year how many FOI requests have you responded to outside of the agreed 20 days without an agreed extension?					
Broken down per financial year how many FOI requests have you responded to outside of the agreed 20 days but with an agreed extension?					
Broken down per financial year how many full time equivalent (FTE) staff do you employ managing FOIs? If you don't employ any staff directly, who manages your FOI requests received for your organisation?					
Broken down per financial year how many FOI requests have you charged for?					
Broken down per financial year how much money have you charged for responding to FOI requests?					
Broken down per financial year what is the average duration of time spent answering a request?					
Broken down per financial year how many complaints have been raised with the Information Commissioners Office relating to FOI requests your organisation has received?					
Broken down per financial year how many fines have you received relating to FOI requests?					
Do you use a spreadsheet for tracking and managing FOI requests that are received?					

## RESPONSE

The Trust has applied the Section 12 exemption to this request (cost of compliance), as to retrieve the information would require a manual review of all individual requests received for the previous 5 financial years. Under section 12 of the Freedom of Information Act St Helens & Knowsley Teaching Hospitals Trust does not have to comply with a request if we estimate that the cost of complying with your request would exceed the appropriate limit of £450. The appropriate limit has been specified in regulations. This represents the estimated cost of one person spending 2½ working days in answering the remainder of your questions.

As part of our duty to provide you with advice and assistance, we can advise you that if you submit a new request for the following information we will be able to respond with the information:

- The full table for the current financial year can be completed
- Numbers of requests received for the previous 5 financial years