

Ref no: 233261120  
From: Commercial  
Date: 26/11/20  
Subject: Document Scanning of Health Records at the Trust

## REQUEST & RESPONSE

1. Has the Trust already gone through a process of digitising hard copy patient records (Legacy and/or Day Forward records)?

**The Trust has gone through the process of digitizing patient records – both legacy and day forward.**

2. What is the Trust's planned timeframe to commence scanning hard copy patient records as part of a transformation programme, if this has not already begun?

**The Trust already scans hard copy patient records.**

3. Does the Trust use a document management system to view scanned patient records, and if so, which one?

**The Trust uses the CCube Solutions document management system to view scanned patient records.**

4. Please provide the contact email and phone number for the following at the Trust:

- Trust IT Director / IM&T Director –

[Christine.walters@sthk.nhs.uk](mailto:Christine.walters@sthk.nhs.uk) – 0151- 676-5686

- Trust Chief Information Officer –

[Christine.walters@sthk.nhs.uk](mailto:Christine.walters@sthk.nhs.uk) - 0151- 676-5686

- Trust Head of Health Records –

[Tracey.graham@midmerseyda.nhs.uk](mailto:Tracey.graham@midmerseyda.nhs.uk) -0151- 676-5686

· Trust Head of Digital Transformation –

[Christine.walters@sthk.nhs.uk](mailto:Christine.walters@sthk.nhs.uk) - 0151- 676-5686