

Ref no: 112040920
From: Jenny Bird <request-689292-fbfeddf@whatdotheyknow.com>
Date: 04/09/20
Subject: Subject Access Request (SAR). GDPR.

REQUEST & RESPONSE

1. How many SARs have been made to your organisation in the last recorded 12 month period?

There were 3039 SARs made to the organization from 1st September 2019 to 31 August 2020.

2. Please provide a breakdown of the specific departments/directorates that these SARs relate to

This information is not available as we do not keep this record on the database.

3. Is there a central response to SARs or is it devolved to the departments involved?

There is a central response to SARs

4. How many staff deal with responses - estimate of Full Time Equivalents needed to provide SAR responses (Alternatively - hours per typical SAR response)?

Several staff deal with SARs within the legal department as part of their duties.

5. Do you have any software to assist with SAR production (e.g. search over multiple unstructured document files, or automatic redaction of Personally Identifiable Information (PII))?

We have a database that logs any requests but do not have any programmes or software to assist with redaction.

6. Who has budget responsibility over the costs & resources required to respond to the SARs

The Legal Services Department